

Part Time Christian Education Coordinator

The United Church in Meadowood
1111 Dakota Street, Winnipeg, MB

The position works within the policies of the Christian Education (CE) Committee. The Coordinator works in concert with the Minister and the Christian Education (CE) Committee. The CE Coordinator is accountable to the Ministry & Personnel Committee.

KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED:

- Training and experience in the education of children and young people
- A strong personal Christian faith
- Organizational and group development skills both to provide and to encourage leadership within the congregation
- Strong communication including social media skills
- Ability to be an innovative leader with a keen sense of fun and commitment to this ministry
- Ability to work both independently and collaboratively
- Ability to set goals, initiate new programs and assess results

RESPONSIBILITIES:

- Plan and coordinate church school programs for children and youth
- Recruit and train leaders
- Actively participate in church programs
- Work under the Duty of Care guidelines
- A complete list of responsibilities will be provided upon request.

CONTRACT DETAILS:

- Start date: TBD
- Part time Contract Position: average of 10 – 12 hours per week with flexibility
- Contract is renewable on an annual basis
- Other responsibilities and additional hours will be negotiated with the Ministry & Personnel Committee, taking into consideration the needs of the church
- Criminal Record Check and Child Abuse Registry Check required
- The CE Coordinator must endorse UCiM's position of inclusivity and being an affirming congregation specifically the LGBTQ community.

After the application deadline of October 13, 2017, we will only contact those applicants we seek to interview. If you have not heard from us by October 20, 2017, we will not be asking you to interview.